

# Reenrollment: I received a decision, now what?



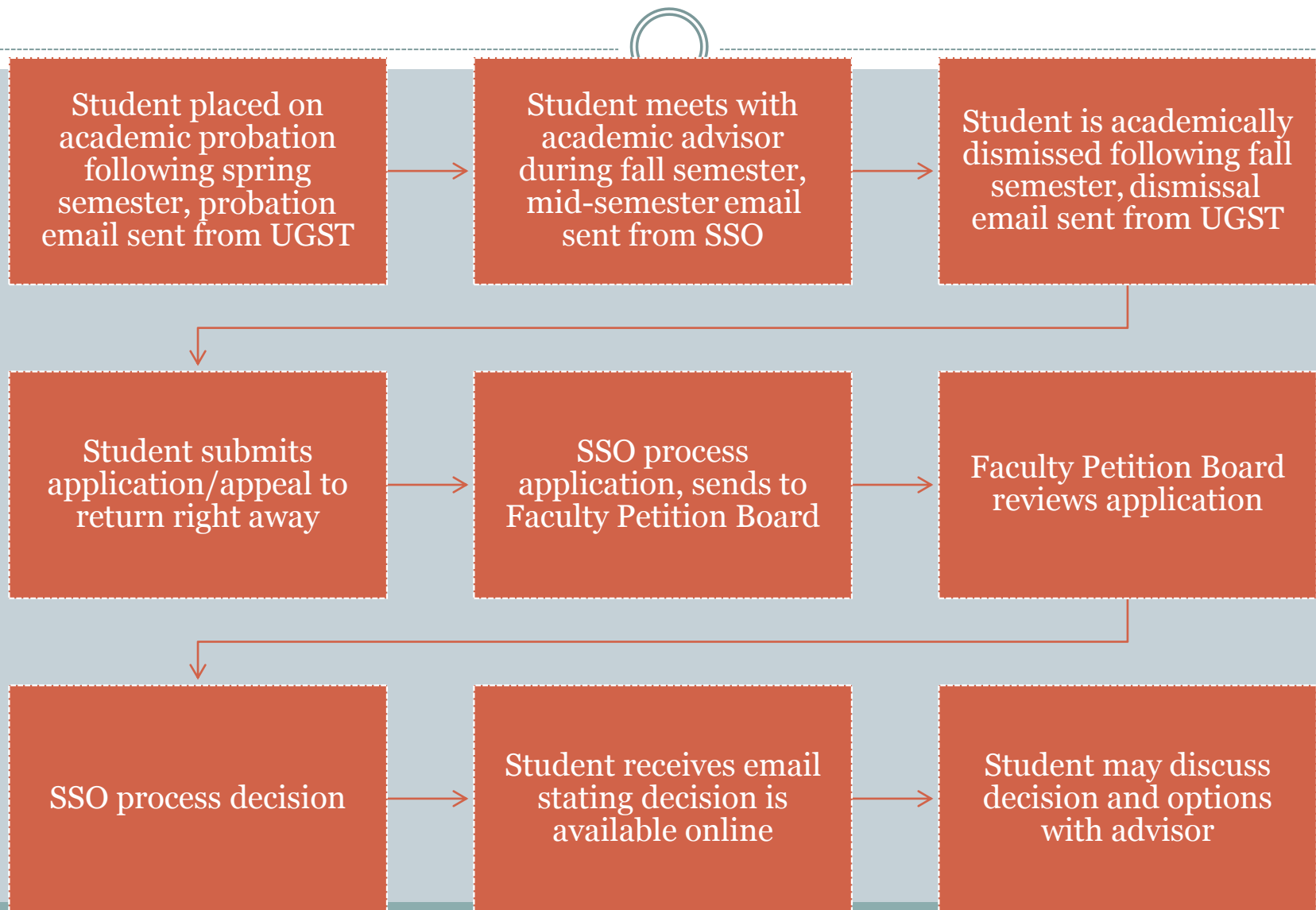
**STUDENT SUCCESS OFFICE (SSO)**  
**SPRING 2015**

# Overview



- Reenrollment Process Timeline
- Student Support after Dismissal Letter
- Decisions, What They Mean & Case Studies
- Appeals
- Reenrollment Assessment Worksheet
- Website

# Reenrollment Process Timeline



# Student Support after Probation & Dismissal Letter



## ● Student Action Steps:

- **Meet** with your academic advisor to review your current academic record and determine if it is in your best interest to apply for reinstatement.
- **Submit** the reinstatement application and required supporting documentation by the [reenrollment deadline](#).
- **Review** information about EDCP108B (Academic Skills) which is offered each [semester and term](#).
- Be aware if you (the student) are enrolled in a Winter or Summer Term course and your cumulative grade point average rises to above a 2.00 following the session, your dismissal will be voided. Be advised that it is very difficult to raise your cumulative GPA over a 2.00 through the completion of one or two courses.
- **Contact** the [Office of Student Financial Aid](#) and the [Department of Resident Life](#) for more information about the impact of academic dismissal on your contracts with those departments.

# Student Support after Probation & Dismissal Letter



- **Advisor Action Steps:**

- Counsel student to determine if student should apply for reenrollment.
  - ✦ GPA Calculator & Reenrollment Assessment Worksheet
  - ✦ Discuss situation(s), habits, etc. that contributed to dismissal. Have they been addressed/resolved?
- Advise student of options/next steps
  - ✦ Apply for reenrollment
  - ✦ Take coursework away and apply in the future
  - ✦ Take time away and apply in the future

# Reinstatement Decisions



1A,2A,(2F)

- Complete coursework away
- Student must reapply to return

4X, 4Z

- Take time away
- Student must reapply to return

3F

- Finish elsewhere

81,86,8A

- Return right away
- Once conditions are met (previous 1A, 2A, 4X, 4Z)

# UA Screen



```
1 - SIS (umdmsv.umd.edu)
File Edit Transfer Fonts Options Macro View Window Help

SIS303P1          UMCP Student Information System          04/02/15
PIW-0444          Undergrad Admission              (SUA)          UA
=====
UID:              NAME:
SID:              TERM: 1508          Withhold addr & phone
Major   : 07010  COMPUTER SCI          Adv Col: 15
Alt Maj :
Pref Maj:
Ent Stat: 44 -   Reenroll          Applied   : 12/09/14
Intent  : 11 -   UG Degree          Inserted  : 12/10/14
Appl Cat: 02 -   Readmit
AWARDS  : Nat-Achv:          Nat-Merit:          MD-Scholar :
-----Decision-----
DECISION LETTER HAS NOT YET BEEN MAIL          Date Mailed: 04/03/15
Decision: 70 - Approval:R & R          Decision Dt: 04/02/15
Dec Mode: -
Letter  : 80          Spec Admt :
-----Response-----
Confirm :          Hse/din :
==>
F1=Help          F2=Clear          F3=Menu          F4 =Index          F6=Print
F7=Prev Term    F8=Next Term    F9=Cmd Ln    F10=First Term    F11=Last Term
ENTER a Student ID or name or use an F-key.
```

1 Sess-1 129.2.128.7 TCP00444 5/7

Student received decision and is  
in my office. Now what?





# 1A, 2A, (2F)



## Student

- **Complete coursework elsewhere**
  - Work with advisor to select courses that
    - ✦ Complete major requirements
    - ✦ Complete Gen Ed requirements
    - ✦ Repeat failed coursework from first semester (Repeat by Transfer)
  - Do not earn D, F or W grades
- **Submit new reenrollment application with transcript**
  - Must create a new account
  - Must clear financial and judicial blocks

# 1A, 2A, (2F)



## Advisor

- Reaffirm that it is a good decision for student
- Assist student in selecting coursework to take away
- Assess student's eligibility to return to major
  - Needs over 18 repeat credits
  - Needs 3<sup>rd</sup> attempt at course
  - Has not met benchmark requirements
- If student will be ineligible to return discuss other options

# Case Study/Example

## Practical Information

- What to do while away
  - Is Repeat by Transfer an option?
  - What requirements can be taken?

## Conversation

- What led to this decision?
  - Transition, Family, Work
- Is this the correct major path?
  - Are you succeeding in this major?
  - Are there other options to get you where you want to be?

## Example 1A

- Repeat Credits: 0
- GPA Calculation
  - Attempted Credits: 23
  - Current Cum. GPA: 1.895

From SIS GPA calculator:

- Credits with a 2.750 GPA: 4
- Credits with a 2.500 GPA: 5
- Credits with a 2.250 GPA: 10

# Case Study/Example

## Practical Information

- What to do while away
  - Is Repeat by Transfer an option?
  - What requirements can be taken?

## Conversation

- What led to this decision?
  - Transition, Family, Work
- Is this the correct major path?
  - Are you succeeding in this major?
  - Are there other options to get you where you want to be?

## Example 2A

- Repeat Credits: 3
- GPA Calculation
  - Attempted Credits: 26
  - Current Cum. GPA: 1.150

From SIS GPA calculator:

- Credits with a 2.750 GPA: 30
- Credits with a 2.500 GPA: 45
- Credits with a 2.250 GPA: 89

4X, 4Z



## Student

- Take time off
- Submit new reenrollment application with academic/graduation plan
  - Must create a new account
  - Must clear financial and judicial blocks

# 4X, 4Z



## Advisor

- Reaffirm that it is a good decision for student
- Assist students with graduation plan
  - Graduation plan must be approved and signed by a **college** advisor
- Assess student's eligibility to return to major
  - Needs over 18 repeat credits
  - Needs 3<sup>rd</sup> attempt at course
  - Has not met benchmark requirements
- If student will be ineligible to return discuss other options

# Case Study/Example

## Practical Information

- What to do while away
  - Is Repeat by Transfer an option?
  - What requirements can be taken?

## Conversation

- What led to this decision?
  - Transition, Family, Work
- Is this the correct major path?
  - Are you succeeding in this major?
  - Are there other options to get you where you want to be?

## Example 4X

- Repeat Credits: 9
- GPA Calculation
  - Attempted Credits: 43
  - Current Cum. GPA: 1.725

From SIS GPA calculator:

- Credits with a 2.750 GPA: 16
- Credits with a 2.500 GPA: 24
- Credits with a 2.250 GPA: 48

3F



## Student

- Complete degree elsewhere



3F



## Advisor

- Support Faculty Board decision
- Support transition
- Discuss options for the student
  - Other institutions

# Case Study/Example

## Practical Information

- What to do while away
  - Is Repeat by Transfer an option?
  - What requirements can be taken?

## Conversation

- What led to this decision?
  - Transition, Family, Work
- Is this the correct major path?
  - Are you succeeding in this major?
  - Are there other options to get you where you want to be?

## Example 3F

- Repeat Credits: 12
- GPA Calculation
  - Attempted Credits: 60
  - Current Cum. GPA: 1.423

From SIS GPA calculator:

- Credits with a 2.750 GPA: 47
- Credits with a 2.500 GPA: 70
- Credits with a 2.250 GPA: 139

8A, 81, 86, 80/90



## Student

- Earn a 2.00 GPA by the end of the semester

## Advisor

- GPA calculator – inform student of what he/she needs to do in order to obtain 2.00 by the end of the semester.

# Special Case Appeals



- Students often request to appeal their decision.
- Counsel student to determine if student should appeal Board's decision.
  - Students should only appeal if there is **new information** provided such as additional medical documentation or change on the official transcript.
  - Reassure student that they received a fair and thoughtful decision.
- If student should appeal, appeal instructions are on the website under Reenrollment – I received a past decision.

# Student Support after Decision - Summary



- **Student Action Steps:**

- Review decision

- Discuss options with advisor

- ✦ Courses to take at another institution

- ✦ Actions to be taken while away from UMD: start major change process, clear up financial and/or judicial obligations

- Resources available

- ✦ Academic Advising

- ✦ Learning Assistance

- ✦ Career Center

# University Policies



- **Non-Applicable**
  - Transferred courses can be made non-applicable to bring a student to 60 credits from 2 year/90 credits total
  - Courses taken at UMD cannot be made non-applicable
- **Duplicate Credit**
  - Credit can only be earned once for the same course
- **Repeat by Transfer**
  - Students who are no longer enrolled at UMD may repeat courses at other institutions

# University Policies



- **Withdraw vs. Leave of Absence**
  - Reenrollment – treated the same
  - Registrar's Office
    - ✦ Leave of Absence is available during the last 60 days of the semester
    - ✦ Withdraw can be processed at any time between the first and last days of classes

# Reenrollment Advisor Worksheet

## Reenrollment Assessment Worksheet

Use your unofficial transcript and GPA calculator to assess your readiness to reenroll.

### Previous Semester GPAs — UMD only

Use your unofficial transcript to look at the semester GPA of Fall and Spring semesters.

Semester	Attempted Credits	GPA
Example: Fall 2013	Example: 12	Example: 2.150
Spring 2014	14	1.622
Fall 2014	15	1.900

What was your highest semester GPA: (Full time—12 credit or higher) \_\_\_\_\_

### GPA Calculator

Use your unofficial transcript to find the following:

Current Cumulative Attempted Credits \_\_\_\_\_

Current Cumulative GPA \_\_\_\_\_

Desired GPA \_\_\_\_\_

Use GPA by GPA Goal calculator (<http://www.testudo.umd.edu/gpa/index.html>)

Credits and GPA needed to reach 2.00

Credits with a 2.7 GPA \_\_\_\_\_

Credits with a 2.5 GPA \_\_\_\_\_

Credits with a 2.2 GPA \_\_\_\_\_

### Majors

How many D, F and W grades have you received in major requirements? \_\_\_\_\_

Have you completed Benchmarks for your major? No Yes

Benchmark	Complete By	Completed?

### Exceptions to Policy

How many credits have you repeated? \_\_\_\_\_ (18 allowed)

Do you need to take a course for the 3rd time? No Yes—for: \_\_\_\_\_

### Next Steps

Advisor:

- \_\_\_\_\_
- \_\_\_\_\_

Student:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

- For use by student and advisor
- Shows what the board reviews to help make an informed decision



# Reminders



- **Put important advising notes in SIS, AOW or DN**
  - Student already informed he/she cannot return to major
  - Student already informed she/he has been granted an exception to policy to return to the major
- **Major Change Approvals**
  - Student needs to change his/her major – reenrollment will not be processed until student has an approved major
- **Problems**
  - Call Paulanne, Peter, Student Success Office GAs or Lisa for clarification

# Website




Home About Academics Fearless Ideas Search UMD.edu

UNIVERSITY OF MARYLAND

## Student Success Office

FAQ | Deadlines | Contact Us | Apply for Reenrollment

About Student Policies Student Resources Advisors & Faculty Academic Probation Reenrollment Parents



### Welcome to the Student Success Office

The Student Success Office offers services and resources to assist students in completing their undergraduate degrees. These services include:

- Coordinating reenrollment
- Centralizing resources for students, advisors, and faculty
- Managing data from exiting students
- Leading retention initiatives

 **Apply for reenrollment**

### Contact Us

Name

UID Number

Email

### Other Programs

**Science in the Evening**  
Need to prepare for medical school or another professional school?

**Winter & Summer Registration**  
Want to register for a summer or winter course? You may need to apply for reenrollment.

### Reenrollment

I was academically dismissed

I was on academic probation

I withdrew or took a leave of absence

I earned a degree from UMD

# Questions?



## **Student Success Office**

Website: <http://www.studentsuccess.umd.edu>

Email: [rr-admit@umd.edu](mailto:rr-admit@umd.edu)

Location: 0110 Hornbake Library, South Wing